Tantasqua Culinary Arts
319 Brookfield Rd
Fiskdale MA 01518
(508) 347-9301 ext 5161  poppa@tantasqua.org larivierel@tantasqua.org

Function Name ____________________
Proposed Date___________________________

OVERVIEW

Who is this function for, what type of food are you looking for? Number of people? Location? Time of event?
_____________________________________________________________________________________
_____________________________________________________________________________________
_______________________________________________________

Payment information

Contact info for billing. This is the name of the person who will be invoiced and paying for the function.
Name____________________   email_______________________________
Phone Number__________________________

Coordinators contact info. This is the name of the person who will be making decisions about timing of the event, and deciding what food will be served.
Name___________________________  email_______________________
Phone number________________________________________________

Tantasqua Culinary Arts will evaluate each catering proposal based on criteria designed to meet the needs of our students and school district. Priority will be given to events that are “in district” events. This form must be submitted to culinary arts NO LATER than two weeks prior to event. Please consider submitting as early as possible in order to secure services. Service is not guaranteed and will be evaluated based on availability of facilities, availability of staff and agreement of terms and payment. Upon culinary approval all in district catering MUST have a P.O number before food or staff is allocated for event. All catering is subject to additional fees to secure instructors and resources, as well as certain facility fees. Please submit completed forms by email or in instructor mailboxes.