

**JOINT SCHOOL COMMITTEE MEETING**  
Union #61 & Tantasqua Regional School Committees  
High School Auditorium

Meeting of Tuesday, May 18, 2021

**MEMBERS PRESENT**

Brimfield

Eric Jaeger \*  
Kim Hirsch \*  
Michele-Lee Shea \*\*

Sturbridge

Mary Bellezza  
Samantha Kaitbinski \*  
Karen Kowal \*  
Kristen Tuohey \*

Tantasqua

Laura Alden  
Mary Bellezza  
Megan Cunningham  
Andrew Dunn  
Michelle Fitzgerald  
Ted Goodwin  
William Haggerty  
Erik Iller  
Danielle Lamoureux-Kane  
Sheila Noyes-Miller  
Megan Panek  
Christine Randall  
Michael Valanzola

Brookfield

Nicole Chaffee \*  
Andrew Dunn \*  
Jeffrey Morin \*

Wales

Carolyn Boehne \*\*  
Ed Boyce \*  
Christine Randall

Holland

Laura Alden \*  
Erik Iller \*\*  
Cheryl Raymond

**MEMBERS NOT PRESENT**

Brimfield: Angela Bradway, Jennifer Custance \*  
Holland: Elias Gillen \*, Sarah Naples \*  
Sturbridge: Katherine Alexander  
Wales: J John Croke \*, Ashley Gallant \*,  
Tantasqua: Patricia Barnicle, Jennifer Custance, Elias Gillen, Kristen Leo

**ALSO PRESENT**

Erin Nosek, Superintendent; Deborah Boyd, Associate Superintendent

Mr. Valanzola convened the meeting at 6:04 p.m. He indicated the purpose of the meeting was to review the Central Office Job Descriptions, create a new job description for the position currently held by Mrs. Boyd and create the position of Director of Business and Finance (thereby eliminating the position of Associate Superintendent of Business and Finance, to amend the job description for the Assistant Superintendent for Learning and Teaching and in Executive Session to consider the salary range for the new position of Director of Business and Finance,

**1. CENTRAL OFFICE JOB DESCRIPTIONS**

**Motion:**

Tantasqua Motion #FY21-97  
Union 61 Motion: #FY21-16

Mr. Haggerty moved, seconded by Mr. Goodwin, to approve the two job descriptions:

- (1) Director of Business and Finance
- (2) Assistant Superintendent for Learning and Teaching

**Discussion:**

- Director of Business and Finance
  - From the Assoc. Supt of Business & Finance description, this new job description removes any duties related to policy – evaluation, updating and implementing as well as the school committee policies – renewals, current, compliance, etc.

- Amendment – remove the word “all” from the first sentence under Responsibilities. Mr. Valanzola asked if there were any objections to the amendment, hearing none, the amendment is incorporated into the original motion.
- Assistant Superintendent for Learning and Teaching
  - The amended job description adds the responsibilities of policies as noted above.

VOTE: Union                    14                    Tantasqua                    12

## 2. STRATEGIC PLAN

Mr. Valanzola indicated a Strategic Plan Committee is being formed and he would like Union 61 representation. The former Committee had approximately 30 contributing members including staff, committee and community representation. Mrs. Shea, Mr. Jaeger and Mrs. Boehne expressed interest. The existing plan will be emailed to the membership and he urged everyone to consider serving on this committee.

## 3. SUMMER MEETING

Mr. Valanzola indicated there will be a need for a summer meeting to approve the Superintendent’s goals, to amend the contract with the Dr. Nosek; if negotiations are completed, to finalize the contract with Mrs. Boyd; and if identified, to appoint a new Director of Business & Finance. Mr. Valanzola indicated an in-person meeting is preferred and asked members to pencil-in Wednesday, July 28, 2021 at 6:00 into their calendars.

## 4. EXECUTIVE SESSION

### **Motion:**

Tantasqua Motion #FY21-98  
Union 61 Motion #FY21-17

Mrs. Panek moved, seconded by Mrs. Cunningham, to enter into Executive Session at 6:29 p.m. in accordance with MGL C. 30A, §21A (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, and to adjourn the meeting from Executive Session.

Roll call vote taken.

YES – Union: Jaeger, Hirsch, Shea, Chaffee, Dunn, Morin, Alden, Iller, Raymond, Kaitbinski, Kowal, Tuohey, Boehne, Boyce, Randall

YES – Tantasqua: Alden, Bellezza, Cunningham, Dunn, M. Fitzgerald, Goodwin, Iller, Lamoureux-Kane, Noyes-Miller, Panek, Randall, Valanzola

The following motion was made in Executive Session but provided here for the convenience of the reader.

### **Motion:**

Tantasqua Motion #FY21-100  
Union 61 Motion #FY21-19

Mr. Iller moved, seconded by Mr. Boyce, to exit Executive Session at 6:39 p.m.

Roll call vote taken.

YES – Union: Jaeger, Hirsch, Shea, Chaffee, Dunn, Morin, Alden, Iller, Raymond, Kaitbinski, Kowal, Tuohey, Boehne, Boyce, Randall

YES – Tantasqua: Alden, Bellezza, Cunningham, Dunn, M. Fitzgerald, Goodwin, Iller, Lamoureux-Kane, Noyes-Miller, Panek, Randall, Valanzola

Respectfully Submitted,  
Sheila Noyes-Miller,  
Secretary – Tantasqua Regional School Committee

Mary Bellezza,  
Secretary – Union 61