

BURGESS ELEMENTARY SCHOOL

SCHOOL IMPROVEMENT PLAN REVISED FALL 2010 2009-2012

2008-2009 School Improvement Council

Daniel J. Carlson, Principal
Tina Anderson, Parent
Elizabeth Brosnan, Teacher
Lisa Cave, Parent
Steven Doherty, Parent
Jayne Kackley, Teacher
Stanley Ropiak, Community Representative
Doris Sosik, Teacher
Raki Zwiebel, Parent

2009-2010

Daniel J. Carlson
Tina Anderson
Lisa Cave
Steven Doherty
William Emrich
Lynn Lak
Stanley Ropiak
Doris Sosik
Raki Zwiebel

2010-2011

Daniel J. Carlson
Tina Anderson
Lisa Cave
Steven Doherty
Tammy Edmonds
William Emrich
Lynn Lak
Raki Zwiebel

Goal #1: REVISED

To increase student proficiency levels of cohort groups to meet AYP for MCAS in ELA and Mathematics for each year of the plan.

Related DIP Goals: 1

Related Professional Development Objectives:

- 1.1 Use of grade level teachers' common planning time to meet with administration bi-weekly, including special educators, focusing on strategies to assist students receiving Warning or Low Needs Improvement in ELA and Mathematics.
- 1.2 Use of Intervention Tracking Sheets to identify and share successful strategies utilized in class.
- 1.3 Continue to provide ongoing support to teachers in grades K-2 in the use of the Developmental Reading Assessment and other Early Literacy Assessments as related to student achievement.
- 1.4 Require primary grades to begin to utilize more multiple choice and open response questions on a daily basis.
- 1.5 Provide opportunities for staff to learn more about 6 + 1 Writing Traits.
- 1.6 Provide professional development opportunities for Burgess Staff focused on differentiated instruction and strategies targeted on closing the achievement gap for low income students and those with specials needs.
- 1.7 Provide an Academic Remediation Program for remedial and special education students.

Success Measures

- 1.1 Identified students will improve their MCAS performance levels in both ELA and Mathematics.
- 1.2 Teachers will share with colleagues successes outlined on their tracking sheets.
- 1.3 Through formal and informal meetings with the Reading Supervisor and grade level teams.
- 1.4 Provide staff the materials needed, to be followed up by administration.
- 1.5 Encourage staff to attend appropriate PD, in district and outside district.
- 1.6 Encourage staff to attend appropriate PD in district and outside district.
- 1.7 Conduct pre and post test analysis for students participating in the Academic Remediation Program.

Budget Implications

Budget for targeted professional development conferences.

Goal #2:

Teachers will individually or collaboratively develop a focus area in which technology will be integrated into the curriculum and classroom instruction to enhance student achievement in at least two lessons in a core subject each quarter during each year of the plan.

Related DIP Goals: 1, 2, 3

Related Professional Development Objectives:

- 2.1 Technology committee representatives will work at grade levels to increase understanding of state-approved tech standards and grade level benchmarks.
- 2.2 Technology committee members will conduct discussion groups to gather input on specific professional development needs such as model classrooms and building-based workshops.
- 2.3 Continue to provide ongoing support and communication between teachers and the technology department in order to increase the variety of use of technology in the classroom.

Success Measures

- 2.1 Teacher will communicate technology learning goals to students with each integrated lesson.
- 2.2 Workshops will be offered by building-based experts on professional development half days throughout the year.
- 2.3 Create a technology information section in the Teacher's Handbook with regard to technology improvements, procedures, policies and usage guides. Reports from staff members and/or technology committee members will be shared at monthly staff meetings on ideas for successful technology integration lessons.

Budget Implications

Continued funding of technology and professional development line items.

Goal #3: REVISED

Maintain a minimum of ten community outreach programs that enhance school and community relations for the benefit of both.

Related DIP Goals: 4

Related Professional Development Objectives: REVISED

- 3.1 Maintain/expand our connection to the Sturbridge Senior Center through interviews of Center staff and/or visits to faculty meeting(s).
- 3.2 Maintain/expand programs such as the Holiday Gift Project, Wreath Project and music department performances at the Senior Center.
- 3.3 Encourage staff participation in the Community Service Learning Grant Program.
- 3.4 Increase awareness and possible participation in recycling programs.
- 3.5 Increase community awareness of the Burgess Building Project.

Success Measures

- 3.1 Success will be measured through a report to be shared annually with Burgess School Committee.
- 3.2 Success will be measured through meeting the needs of all the families in need for the Wreath and Holiday Gift Project. Also by continuing music department performances at the Senior Center.
- 3.3 Staff participation at the Community Service Learning Awards ceremony.
- 3.4 Contracted pick-up of materials to be recycled.
- 3.5 Provide ongoing project updates through use of media, such as Tantasqua Weekly News video footage, local cable access announcements, the PTO Connection newsletter, the Burgess website Building Committee link and other media sources.

Budget Implications

Continuation of CSL program through grant funds and possible funding of enhanced recycling program.

Goal #4: To increase meaningful communication between administrators, teachers, community members, students and parents.

Related DIP Goals: 4

Related Professional Development Objectives:

- 4.1 Use of web page to disseminate school information.
- 4.2. Assess overall parent/teacher satisfaction level of home/school communication through the PTO's newsletter, **The Connection**, and implement changes where appropriate.
- 4.3. Email Notification System for parents.
- 4.4. Increased newspaper coverage of school events.
- 4.5 Continued use of Connect-ED at Burgess.
- 4.6 Encourage the increase of teacher webpages.

Success Measures

- 4.1 Increase number of hits on the web page by 5% in each year of the plan.
- 4.2 Send a one page survey to parents and teachers in the Spring of 2009 and following years in order to gauge their views of the current communication through **The Connection**. Same questions will be utilized each year to compare with previous years.
- 4.3 Maintenance of email data base.
- 4.4 Increase communication with local newspapers.
- 4.5 Effectiveness of Connect-ED to be determined by administration.
- 4.6 Increased number of webpages posted to Burgess website.

Budget Implications

Continued funding of Connect-ED.